Region F Conference Call

July 24, 2013

**Attendees** (Bold are voting members): Katherine Culbert (Boston), Andrea Karalus (Hartford), **Karen Warren** (Boston), **Jenny Lynch** (North Country), Norma Medina (Hartford), **Lori Amara** (Boston), Ellen McIsaac (Hartford), **Darlene Yeardon** (Mid-hudson), Briana Bouchard (Tufts), **Caroline Foston** (CT), Ebony Joseph (NESS), **Andrea Ho** (Boston), Kari Shannon (RPI), **Marti Gilchrist** (NESS), **Christine Lagree** (Hartford), Erika Gorman (Boston), Cherie Cain (Hartford)

**Quorum not reached**

**Website (Culbert)**

The new website is active! Please change any links you may have on your section websites/signatures, etc to point to the new site (<http://regionf.swe.org/>)

If anyone has any changes/comments/updates, please let me know ([regionf.secretary@swe.org](mailto:regionf.secretary@swe.org))

Any sections that have social media or email addresses or websites, please send them to [regionf.secretary@swe.org](mailto:regionf.secretary@swe.org) for inclusion on the site.

**Treasurer’s Report (McIsaac)**

Financial overview for FY13 is complete. See attached. We have about $30,000 more in the bank than was budgeted. UConn has not submitted final invoice so has not been paid for their portion of the region conference.

Acteva owes us about $17,000. We are looking to legal counsel from SWE HQ for assistance.

**Flow down of Goals from Society/Region Level (Karalus)**

Andrea sent tactical plan from the Society. See attached.

**Nominations for New Region F Treasurer (Gorman)**

Nominee is Cherie Cain. Vote will be by email.

**\*\*Addendum\*\*** an email vote was conducted and quorum was reached. Cherie Cain was elected unanimously.

Meeting cut short due to conference call issues.

Next Region Conference Call scheduled for August 14 at 8pm.

**FY14 Goals and Objectives (Tactical Plan) for Region F**

**Preliminary Draft**

***Goal #1 – Professional Excellence***

SWE will develop women engineers at all stages of their personal and professional lives.

Society Objective 1.1: Develop an education-, experience-, and exposure-based portfolio for all career and life stages and paths

Society Objective 1.2: Develop new markets and strengthen existing markets for the education, experience, and exposure portfolio.

| **RG Tactic (Activity, Event, Program)** | **Assigned To** | **Complete**  **Date** | **Status** |
| --- | --- | --- | --- |
| Launch mentoring program within Region and establish at least 10 mentor-mentee pairs | Region Nom Com, RG |  |  |
| Host a region (or multi-region) level leadership meeting in FY14. | RG | 9/21/13 | Working |

***Goal #2 – Globalization***

SWE will be recognized as a global, inclusive organization, promoting diversity and inclusion and serving women engineers wherever they are.

Society Objective 2.1: Partner with global employers to promote the SWE brand.

Society Objective 2.2: Partner with other organizations to promote achievement of common goals through the SWE brand.

Society Objective 2.3: Develop a flexible SWE governance structure that supports globalization and inclusion.

| **RG Tactic (Activity, Event, Program)** | **Assigned To** | **Complete**  **Date** | **Status** |
| --- | --- | --- | --- |
| Each Region Governor/MAL President to mentor two professional or collegiate potential leaders in their Region who are different than they are. | RG | 10/15/13 |  |
| Integrate nomination process and candidate vetting for FY15 RCR/RCCE/RCS into Region Nominating Committee activities | Region Nom Com, RG | 1/15/13 | Announced and Working |
| Integrate RCR reports into RG reports in FY14 | RG, RCR(s) | 9/14/13 |  |
| Integrate Region CLCC members into Region Collegiate Teams | Lt Governor |  |  |

***Goal #3 – Advocacy***

SWE will advocate for the inclusion and success of women, present and prospective, in engineering and technology.

Society Objective 3.1: Lead advocacy efforts with government and through the media.

Society Objective 3.2: Provide resources for individuals to advocate for the Society’s Mission and for themselves.

Society Objective 3.3: Create opportunities for and improve access to careers in engineering and technology by impacting those who influence career choices for women and girls

Society Objective 3.4: Advocate with employers and academic institutions for the recruitment, retention and advancement of women on women’s own terms.

| **RG Tactic (Activity, Event, Program)** | **Assigned To** | **Complete**  **Date** | **Status** |
| --- | --- | --- | --- |
| Promote accomplishments of Region members via Region websites and social networking media | RG | 9/21/13 |  |
| Continue practice of recognizing SWE leaders to schools and employers through written communications | RG | 10/15/13 | As requested |
| Incorporate counselor/faculty advisor training and networking event into Region Conference program in FY14. | RG, Region Conference Planning Team |  |  |

***Region Governance Team Business as Usual Goals:***

| **RG Tactic (Activity, Event, Program)** | **Assigned To** | **Complete**  **Date** | **Status** |
| --- | --- | --- | --- |
| All sections within region complete a section vitality assessment in FY14. | RG, LCC, CLCC |  |  |
| All regions develop a tactical plan for region, approved by region council. | RG |  |  |
| All regions, MAL, and sections have bylaws updates and IRS postcard/taxes completed | RG |  |  |

***Region Specific Goals (To be completed by each RG)***

| **RG Tactic (Activity, Event, Program)** | **Assigned To** | **Complete**  **Date** | **Status** |
| --- | --- | --- | --- |
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| --- | --- | --- |
| Initial Balance for FY13 | **51,648.48** |  |
| **Income** | **Budgeted** | **Actual** |
| Dues Rebates | 1,000.00 | 1,194.78 |
| Region Conference Proceeds | 17,100.00 | 11,027.26 |
| National Conference Awards | - | 3,150.00 |
| CPC Funding | 1,000.00 | 3,000.00 |
| Interest Income | - | - |
| Removal of uncleared checks from previous years | - | 250.00 |
| **Total Income for FY13** | **19,100.00** | **18,622.04** |
| **Expenses/Disbursements** | **Budgeted** | **Actual** |
| Region Council Member Assistance | (3,000.00) | (1,107.84) |
| Section President/Treasurer Fund - Region Conference | (10,000.00) | (559.39) |
| Section President/Treasurer Fund - Annual Conference | (15,000.00) | (6,662.45) |
| Region Section Awards | - | (121.70) |
| Administrative Expenses | (2,000.00) | (620.71) |
| Special Funding to Sections | (2,000.00) | (697.24) |
| Section Rejuvenation Funds | (1,000.00) | - |
| Share of Conference Proceeds to Hosting College | (8,500.00) | - |
| **Total Expenses/Disbursements** | **(41,500.00)** | **(9,769.33)** |
| **Projected Ending Balance for FY13** | **Budgeted** | **Actual** |
|  | **29,248.48** | **60,501.19** |
| Actual bank balance as of 6/30/2013 |  | **60,575.21** |
| Uncashed checks as of 6/30/2013 |  | **74.02** |
| Difference (accounting for pending checks) |  | (0.00) |