**Region F Council Meeting Minutes**

**June 18, 2013 Teleconference**

**Meeting called to order at 8:05PM ended at 9:05PM**

1. Roll Call/Establish Quorum, Attendance Sheet

Voting Members: Lori Amara (Boston), Erika Gorman (Boston), Sadaf Qazi (Boston), Karen Warren (Boston), Sarah Koenig (Hartford), Pamela Gillis (North Country), Jennifer Lynch (North Country), Darlene Yerdon (Mid-Hudson), Michelle Fitzpatrick (NESS)

Non-Voting Members: Andrea Karalus (Hartford), Ebony Joseph (NESS), Deborah Kellogg-Van Orden (CT), Christine Lagree (Hartford), Christi Levy (Mid-Hudson) FY14 Outreach Chair, Ellen Mcissac (Hartford), Nitya Subramanian (FY14Incoming RCCE)

2. Flow-down of Goals from Society/Region Level (Karalus)

Sections are requesting FY14 Society goals so that they can plan for their sections. Andrea sent the Society Strategic Plan, Goals & Objectives and the Region Governor transition form which includes potential goals for FY14 which include focusing on SWEeter Futures; strengthen global partnerships in particular withMcGill University in Canada; holding a leadership summit in September; updating Bylaws due to recent

senate approvals. These and additional goals that were brainstormed at the April 7th meeting will be discussed and voted on at the Leadership Summit meeting in September. Society wants a stronger connection between Professional and Collegiate sections and it is felt that Region F has a good relationshipbetween the Professional and Collegiate sections.

3. Nominations for Available Positions (Gorman)

Region F needs nominations for CLCC - requirements: 5 years post graduation or currently in college, committed to 2 years service. Travel Policy change, CLCC committee reimburses up to $0.555 per mile.

They prefer not to reimburse for food expense. We also need nominations for LCC. There is currently a LCC submittal under review while Region F could use another individual. A separate posting will go out for CLCC & LCC from the one that came out this past Saturday on 6/15 because they follow a different process. There have been three nominations for region positions since the post went. If we have a nominee

for Treasurer, we can hold electronic elections in July/August. Andrea will investigate the time limit on when the candidate slate has to be presented and the voting time required.

4. Website (Culbert)

Website is pretty much done. Katherine will send it to Andrea soon.

5. Treasurer’s Report – (McIsaac)

Acteva owes us ~$17,000. Only one payment has been received by Region F. Ebony will contact Acteva to help resolve the issue. Andrea will contact HQ to find out what legal options are available to us. SWE Boston is switching to EventBrite due to similar issues with Acteva. Acteva has an “F” rating from the Better Business Bureau. Artemis, SWE Boston, is well versed with EventBrite.

6. Region Bylaws Status (Medina)

Changes are being made to the RCT. One change is that for FY14 the region nominating committee will collect nominations and vet candidates for the RCT positions. The RCR reports will no longer go to the RCR/RCCE coordinators. The reports will now go to the Region Governor to include both (professional and collegiate sections) into one RG report. The RCT candidates will be collected and organized by the region.

The voting structure will be the same. The RCR/RCCE coordinator position will be eliminated in FY15.

7. SWEeter Futures (Levy/Mcissac)

Region F does not have many people registered for SWEeter Futures. Need a SWEeter chair (or SWEetheart) for each section. The Board voted to sunset SWEeter Futures for FY14 at FY13 BOD3.  The Society does have outreach goals defined already for FY14, only Region F hasn't defined specific goals. Outreach chair for the Society has been informed. More information will be sent out soon.

8. Leadership Summit – September 21, 2013

Meeting will be held at Western New England University.

9. Walk In Items (All)

Next meeting will be held in July. Andrea will send a meeting request via Outlook. The meeting request should appear on both Outlook and Google calendars.