



The Society of Women Engineers

Region F Meeting at WE16

October 27, 2016

Philadelphia, PA

Agenda:

- 12:45 PM Introductions
- 12:55 PM LCC Update – Leslie Griffiths
- 1:00 PM Region Goals – Anne Roberts
- 1:10 PM Region Financial Status – Beth Peterson
- 1:15 PM Region Committee Updates
- 1:25 PM Region Collegiate Team Updates
- 1:30 PM Announcements
- 1:35 PM Senate Update – Cherie Cain, Stephanie Yum, Katie Francis
- 1:55 PM Networking
- 2:10 PM Wrap up
- 2:15 PM Adjourn

Region F Leaders

Governor:	Anne Roberts (NYSCD) – <i>soon to be Anne Russo</i>
Lieutenant Governor:	Erika Gorman (Boston)
Treasurer:	Beth Peterson (NESS)
Secretary:	Julia Dockum (NYSCD)
Professional Senators:	Cherie Cain (Hartford) and Stephanie Yum (North Country)
Region Collegiate Representatives (RCR):	Lauren McIsaac (Tufts) and Abigail Kronenberg (USMA)
Region Collegiate Senator (RCS):	Katie Francis (UCONN)
Region Collegiate Communications Editor (RCCE):	Zaire Johnson (RPI)

Sections Roll Call

Boston:

- Boston University
- Merrimack College
- MIT
- Northeastern Univ.
- Olin College
- Tufts University
- UMASS Dartmouth
- UMASS Lowell
- Wentworth
- WPI

Connecticut:

- Fairfield University
- Univ. of Bridgeport
- Univ. of New Haven
- Yale

Hartford:

- Smith College
- Springfield Tech CC
- Trinity College
- Univ. of Hartford
- UCONN
- UMASS Amherst
- WNEU

North Country / MAL:

- Clarkson
- Dartmouth
- Norwich University
- UVM

Maine / Southern NH / NESS:

- Univ. of Maine
- University of NH
- Brown University
- Roger Williams Univ.
- Univ. of Rhode Island
- USCGA

Mid-Hudson / NYSCD:

- USMA
- RPI
- SUNY ADK CC
- Union College

Leadership Coaching Committee (LCC) Update

SWE LCC is Here to Support Section Vitality!

Consulting Sessions and Presentations Available
to Empower Your Section



Follow Us for LCC News & Tips

Facebook <https://www.facebook.com/swelcc>

Blog <https://swelcc.wordpress.com/>

LinkedIn <https://www.linkedin.com/grp/home?gid=5188656>

Module List <https://swelcc.wordpress.com/modules/>

(Will be updated late October)



What is a LCC Consulting Session?

- A LCC Coach meets with Section Leaders to discuss a section challenge
- Can be in-person or virtual
- Other Coaches, SWE Leaders or a Module may be brought in as needed
- Follow-up sessions & check-ins available

Sample Topics

- Elections & Bylaws
- Section Startup
- Membership
- Conflict Resolution & Mediation
- Leadership Pipeline

LCC @ WE16 Drop-In Consulting Table & Sessions

Thursday, October 27

Drop-In Consulting, 10am-5pm (12:45-2:15pm Break for Region Meetings)

Friday, October 28

Drop-In Consulting, 1-5pm

Knowledge of SWE, 2:45-3:45pm

Saturday, October 29

Publicity/Communication for SWE Sections, 10-11:15am

Drop-In Consulting, 10am-12pm

Hit the Ground Running: Collegiate to Career 2:45-3:45pm

Drop-in Consulting Located Outside 100 Section of Rooms

Region F Leadership Coaches

Team Lead / Professional Focus:
Leslie Griffiths (griffitles@gmail.com)

Collegiate Focus LCC team members:
Chaavi Gupta (chhavigupta700@gmail.com)
Amanda Smith (amandasmith2693@gmail.com)

Connect with the LCC on Social Media:
Facebook <https://www.facebook.com/swelcc>
Blog <https://swelcc.wordpress.com/>
LinkedIn <https://www.linkedin.com/grp/home?gid=5188656>

Region Business

Region Goals

Region Financial Status

Region Committee Updates

Region Goal #1

- Increase **SWENext** participants by 50% over final FY16 registrations
 - Region F Goal = 395 SWENext participants
 - Section Goal = Share SWENext with at least 20 potential new SWENexters

SWENext Information

Resources on SWE's website:

<http://societyofwomenengineers.swe.org/swenext>

Share the SWENext flyer at your next outreach event!

A flyer for the SWENext program. The top section features the SWE logo (a gear icon with 'swe' text) and 'Society of Women Engineers' on a red background. Below this is a collage of five circular photos showing young girls and women in various settings, some wearing pink shirts. The middle section has a blue background with the text 'swe NEXT' in large, bold letters, where 'NEXT' is in blue and 'swe' is in white. Below this, it says 'FREE program for girls K-12 (under 13 requires parent contact info.)' and 'Join swenext at swenext.swe.org'. The bottom right section is a light blue box with the heading 'DISCOVER' and a bulleted list of benefits: Events, Scholarships, Women Engineers, Cool Projects, Contests, SWE Goodies, and ... and much more.

swe
Society of Women Engineers

swe NEXT

FREE program for girls K-12
(under 13 requires parent contact info.)

Join swenext at swenext.swe.org

DISCOVER

- Events
- Scholarships
- Women Engineers
- Cool Projects
- Contests
- SWE Goodies
- ... and much more.

Region Goal #2

- Increase the number of events reported in the **Outreach Metric Tool** by 10% over final FY16 submittals
 - Region F Goal = 88 events reported
 - Section Goal = Report 3 outreach events

Outreach Metric Tool (OMT)

- Use survey tool to record your section's outreach:
www.surveymonkey.com/s/omttool
- Can be any outreach completed by a SWE member
- For more info, visit:
<http://societyofwomenengineers.swe.org/swe-members/4463-outreach-metric-tool-report-your-outreach>

Region Goal #3

- Each section to host one **Parent Educator Program (PEP)** and report it in the Outreach Metric Tool
 - Utilize resources from the Outreach Committee
 - Share best practices within the Region
 - Co-host with another Section

Parents/Educators Programs (PEP)

“They had to drop off the girls to attend your event....why not have them stay for a program of their own?”

Learn how to run a PEP Program on the SWE.org website.

Look under:

K-12 Outreach tab

- SWE Member Resources
- Prepare for your program
- Learning

Direct link to:

[Outreach 103 - How to Run a Parent/Educator Program \(PEP\)](#)

Your Parent and Educator Program (PEP) Resource

Parent Educator Program (PEP)

PEP Programs were created to help parents and educators learn how to introduce young people to exciting possibilities that engineering and technical careers have to offer. This online experience will share facts and information for the benefits of engineering outreach and provide a step-by-step plan for coordinating a PEP event.

Select your learning topic below and view the information. At anytime you can begin a new section or review the resources for more information.

Hands on = Minds on

**PEP Fundamentals**
Let's begin

This section illuminates the alarming facts about female engineers and the need to enhance engineering outreach program influence and reach. You'll learn about a Parent Educator Program (PEP), its benefits and how to best market and communicate to engage your audiences.

**Coordinating PEP A-Z**
Let's begin

This section is designed to help PEP Organizers create successful programs through the use of tools, templates, and resources. These tools, templates, and resources are arranged in a step-by-step manner following an introduction to the 5 step planning process: Create, Plan, Secure, Implement, and Assess.

**Assessments and Community Success**
Let's begin

Assessment should be the basis of all outreach programs, from planning through evaluation. In this section, you will learn about the benefits of assessment in planning and implementing outreach and how the outcomes can be used to continuously improve outreach efforts in your community.

SWE ADVANCE
LEARNING FOR CAREER AND LIFE

Objectives – Parents & Educators Program



- Develop Parents' & Educators' understanding of what engineers do and **why engineering is a good career choice.**
- Enable Parents & Educators to know **where to find resources** around careers in engineering.
- Develop Parents' & Educators' understanding of **why there are so few women in engineering.**
- Prepare Parents & Educators to **talk to, encourage, and support students** as they learn more about careers in engineering
- Enable Parents & Educators to define **what it takes to become an engineer.**

Some Typical Elements of a Parents & Educators Program

- Introductions/Ice Breaker
- Overview – What is Engineering
- Possible Panel Discussions –
 - Why Engineering
 - Preparing for Engineering Success
 - Encouraging and Supporting Your Daughter as She Pursues Engineering – Q&A with Moms who have “been there/done that!”
- Hands-On Activity (and a take-home kit for parent/child fun later on)
- Parent to Parent Discussion/Ask for Commitment – *“Choose 2 ways that you can encourage and support your child as they learn more about a career in Engineering. Be prepared to share.”*
- Post-event Survey for Parents & Educators
- Parents debrief with the girls – let selected girls present to the parents what they’ve worked on

The “PEP Track” Tool Kit would include.....



- **Sample Schedules** (e.g. for one hour, two hours, etc. up to all day)
- What **types of people to invite to be panelists** and for which panel (e.g. a woman engineer, a College admissions officer, a collegiate, a college Freshman advisor, a high school teacher, a person to speak to gender bias, etc.)
- Sample **questions that might be asked by parents** so that you can share them with your panelists ahead of time

The “PEP Track” Tool Kit would include.....



- **Hands-on Activities** that work (*and aren't too expensive*)
- **Hand outs** with information (*e.g. websites, types of engineering, “Why is engineering a good career choice for women”, etc.*)
- **Post-event survey** that is customizable based on event objectives
- **Logistical realities** of running a PEP track

Next Steps and Timing

- ⚙️ Send questions to outreach-chair@swe.org or post the questions on the SWE Outreach Incubator Facebook page
- ⚙️ Portions of the expanded “PEP Track” Tool Kit should be available in January

Region Goal #4

- Develop an approved Region Council plan on the disbursement of Region funds by the end of FY17
 - Identify scope
 - Generate and collect ideas to discuss within Region Council
 - Plan to discuss at next Region Council meeting in Nov/Dec

Region Goal #5

- Actively engage region leadership coaches in 3 Region Council meetings
 - Invite LCC to report on status at each telecon

FY17 Region F Treasury Info

- Webster Bank
- Current Balance: \$3,461.35
- Treasurer Contact Info:
Beth Peterson
elizabeth.w.peterson@dom.com
860-389-2532

FY17 Budget – approved 6/13/16

	FY17 Budget
Initial Account Balance for FY17	\$6,200.70
Income	
Dues Rebates	\$1,200.00
Region Conference Proceeds	\$10,000.00
National Conference Awards	\$0.00
CPC Funding	\$1,000.00
Total Income for FY17	\$12,200.00
Expenses/Disbursements	
Region Leadership Assistance	\$3,000.00
Section President/Treasurer Fund – Region Conference	\$1,800.00
Section President/Treasurer Fund – Annual Conference	\$0.00
Fall/ Collegiate Leadership Conference	\$2,000.00
Administrative Expenses	\$2,000.00
Special Funding to Sections	\$500.00
Small Section Incentive Programs	\$500.00
Share of Conference Proceeds to Hosting College for Previous Year	\$0.00
Total Expenses/Disbursements for FY17	\$9,800.00

Region F Committees:

Nominating Committee (Jenny Lynch)

New Projects Funding Committee (Ashley Rivers)

Conference Support Committee (Laura Curioso)

Financial Audit Committee (Jeff Brody)

Leadership Coaching Committee (Leslie Griffiths)

Region Awards Committee (Nicole Woon)

Funding Committee (Ashley Rivers)

<http://regionf.swe.org/region-officers-and-committees.html>

SWE Region F Conference

Theme: Spectrum of Success

February 24-26, 2017
University of Connecticut
(Storrs, CT)



Planning Highlights:

- Sponsorship requests going out (<http://regionf.swe.org/conference-sponsorship.html>)
- Call for Speakers – *Coming Soon!*
- Call for Poster Competition Participants – *Coming Soon!*
- Need for Region Graduate Rep to help with Poster Competition planning

Region Nominating Committee



- Jennifer Lynch is your Nominating Committee Chair this year
 - Fill Leadership Slate for FY18 – January / February
 - Region committee members or mentoring for a SWE position
- Any interest in a SWE leadership or committee role?
 - Talk to Jenny Lynch or Anne Roberts or send in an interest form!
 - <http://regionf.swe.org/leadership-pipeline--mentoring.html>
- See the Leadership positions on the website: <http://regionf.swe.org/roles-and-responsibilities.html>
 - Talk with Anne Roberts or Jenny and apply by Feb. 18, 2017

Region Roles for FY18

- Roles elected by Society ballot in spring 2017
 - One professional senator – 2 year position
 - One collegiate senator – 1 year position
 - Two Region Collegiate Representatives – 1 year positions
 - One Region Collegiate Communications Editor – 1 year position
 - Society Nominating Committee member - 2 year position
- Additional roles elected by the Region F Council by June 30, 2017
 - Region Lt. Governor – 1 year position
 - Region Treasurer – 1 year position
 - Region Secretary – 1 year position
 - Region Nominating Committee Chair – 1 year position

Region F Funding Committee

Region F has two funding programs:

- New program funding
 - Must be a new program
 - Must align with SWE strategic goals
- Small section funding
 - Sections with 50 members or less
 - Does not need to be a new program
 - Must align with SWE strategic goals

Application deadline: November 15th and March 15th

Contact: Ashley Rivers (regionffunding@gmail.com)

See website for detailed requirements:

<http://regionf.swe.org/new-program-funding.html>

GradSWE

New! GradSWE Mentoring Program!
Sign up to participate with the links below.

For Mentors:

<https://goo.gl/forms/BquyV6ez1fvGRqB43>

For Graduate Mentees:

<https://goo.gl/forms/BXTYWljV8Dj2OC6k2>

Learn More: <https://swegrad.wordpress.com/2016/08/01/new-gradswe-student-mentoring-program/>

Genevieve Kane:

FY17 Graduate Member Coordinator-Elect

Email: grad-coordinator-elect@swe.org

<https://swegrad.wordpress.com/>

Region Collegiate Team Updates

Region Collegiate Team

Role	Name
Governor, Governor-F@swe.org	Anne Roberts
Lt. Governor	Erika Gorman
Region Collegiate Representative (RCR), RCR-F@swe.org	Lauren McIsaac Abigail Kronenberg
Region Collegiate Communications Editor (RCCE), RCCE-F@swe.org	Zaire Johnson
Region Collegiate Senator (RCS), RCS-F@swe.org	Kathryn Francis
SWE Future Leader (SWEFL)	Amy Franklin Patricia Blumeris
Region Graduate Representative	Allison Greaney
Leadership Coaches	Leslie Griffiths Chhavi Gupta Amanda Smith

Follow us:

Region F Blog - <https://regionf.wordpress.com/>



Collegiate Reporting



Section/CIG dashboard reports due to RCR on the following dates using PowerPoint template:

- ✓ October 1, 2016
- February 1, 2017
- May 1, 2017

Due to Headquarters via Leadership Portal at swe.org

- Annual Report: June 30
- Financial Report: July 31

Note: Only President & Treasurer can submit these forms

Section Good Standing Requirements

10 paid members

(Chartering requirement ONLY that 50% must be female engineering students.)

President & Treasurer paid members

Counselor

Current Bylaws

Annual & Financial Reports Submitted

Things to keep in mind:

- *Sections receive a rebate for each paid member.*
- *Vote in RCR, RCCE, RCS, Collegiate Director elections.*

Subject Matter Expert (SME) Bowl

Sponsored by Exxon Mobil Corporation

Collegiate Competition in areas of STEM topics and knowledge of SWE history & policies

Saturday, 2-5 PM

PCC, 202A/202B

We need a team to represent Region F!

Prizes are awarded as follows:

Individuals on winning teams receive \$100, \$75, and \$50, respectively, for first, second, and third place. The winning regions receive prizes of \$1,200; \$975; and \$700 respectively.

Announcements

Announcements / Important Dates

- Nov 15th – Deadline for Section Treasurers to submit E-postcards to the IRS
- Nov 15th – Deadline to apply for New Program Funding or Small Section Funding
- Nov 20th – New Faces of Engineering Award nominations due
- Dec 1st – SWE Sophomore to Grad Student Scholarships open
- Mid-Dec – First call for Nominations goes out for Region leadership positions

Announcements

- Log your outreach in the Outreach Metric Tool (OMT)
- Share SWENext flyers/information at your outreach events
- Open Region Committee Roles:
 - Region Graduate Representative – graduate student to serve on RCT; primary function to support Region Conference efforts
 - Leadership Coaching Committee
 - Financial Assessment Committee

WE Local Update

- FY18 WE Local locations announced today at WE16

Coming Spring 2018:

WE Local Providence

- Visit the WE Local tent at WE16 to learn more
- <http://welocal.swe.org/>

AMS Update

- Membership Directory
 - Search: names, addresses, membership types, membership grades, leadership roles, etc.
 - Shows address, phone, email, section, current & past leadership roles, discipline
 - Data export or direct email capabilities
- Leadership Portal
 - Find & administer committee members
 - Upload financial reports & manage files
 - Section rosters and transfer out reports
- Developments continue

Leadership & Financial Reports

- Leadership Reports
 - Must be submitted by outgoing officers. At this point, can only be uploaded by HQ – email roster to membership@swe.org
 - Once uploaded, President, Treasurer, and Data Officer have access
- Financial Reports
 - If/once your roster is submitted, Treasurer can then use portal to upload the section financial report
- Leadership & Financial Reports must be submitted for sections to be in good standing (and receive membership rebate checks)

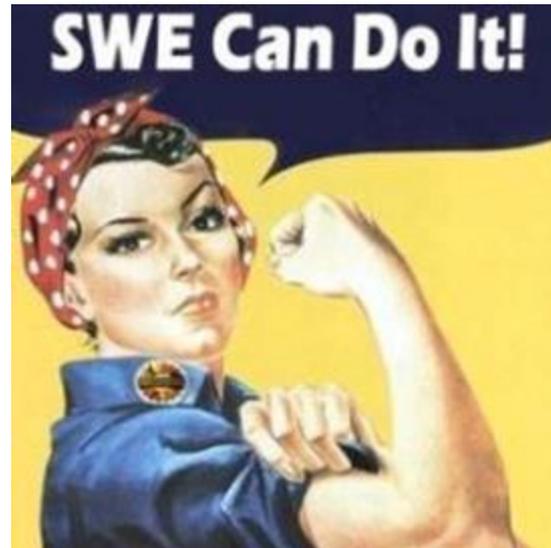
Key Words and Phrases

Terminology

✓	✗
Society	National
Section	Chapter
Annual/Society Conference	National Conference
Collegiate/Collegian	Student

Branding Launch & Logo Deployment

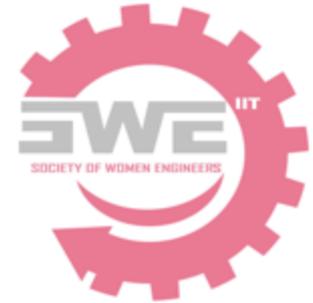
- Local emblems
- Rosie the Riveter
- Mr. Engineer



We do a mixture of professional events with company representatives and social events like our annual Mr. Engineer Pageant!

Annual Mr. Engineer Contest

Mr. Engineer is an event that unites much of the University engineering campus through healthy competition and cont



Branding Launch & Logo Deployment

- Local
- Ro
- Mr. Eng

We do a mixture of
Software

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Mr. Eng as much
engineer healthy compe



Governance Update

Want to know what's going on?

Come to Governance drop in hours 9-5 Thursday
and Friday – PCC 306

Membership Meeting Saturday 9 am

Find someone wearing a governance pin
governance.swe.org



What's next?

Key stakeholder meetings are being planned
BOD, Senate, Governors, NomCom, LCC, etc.
Update will be given at winter Senate meeting

Where are we?

An overall schedule has been developed

Plan is to dissolve regions as we know them at the end of FY18

Plans are in progress to move functions

Details are still being worked out

Thank You!!

Senate Update



Senate Communications

October 2016

Agenda

Proposed Bylaws Amendments- Publication Sept 14, 2016

- S1704: Region Councils
- S1702: Collegiate Director Eligibility
- S1703: Collegiate Director Eligibility

WE16 Agenda

Questions

Back Up- Proposed Bylaws Amendments from FY16

- S1608: Collegiate Director Eligibility
- S1609: Director of Regions Eligibility
- S1610: Collegiate Director Term
- S1611: Vacancies
- S1613: Honorary Members
- S1615: Dues
- S1616: External Policy Responsibility
- S1617: Trademarks and Emblems

WE16 Senator Requirements and Agenda

Annual Conference

Oct 26-29, Philadelphia, PA

Saturday, October 29

- Membership Meeting (9 – 10am) PCC, 204A
- Society Town Hall Meeting (10 – 11am) PCC, 204A
- Senate Meeting (11:30 - 4 pm) PCC, 204A

Senate Meeting Agenda



FY17 Senate Meeting Agenda
October 29, 2016
Philadelphia, Pennsylvania
PCC, 204A
11:30 AM – 4:00 PM

- I. Call to Order *Moore*
 - A. Roll Call, and Certification of Quorum *Kukla*
 - B. Adoption of Agenda *Moore*
 - C. Icebreaker *Hull / Kukla*
 - D. Parliamentary Procedure Training *Trohan*

- II. Action Items *Moore*
 - A. Consent Agenda *Moore*
 - 1. S1609/S1706: Director of Regions Eligibility
 - 2. S1611/S1708: Vacancies
 - 3. S1613/S1709: Honorary Members
 - 4. S1615/S1710: Dues
 - 5. S1617/S1712: SWE Trademarks and Emblems
 - B. Discussion Items *Moore*
 - 1. S1616/S1711: External Policy Responsibility
 - 2. S1704: Region Councils
 - 3. S1610/S1707: Collegiate Director Term
 - 4. S1608/S1705: Collegiate Director Eligibility
 - 5. S1702: Collegiate Director Eligibility
 - 6. S1703: Collegiate Director Eligibility

- III. Special Reports *Buzzard*
 - A. Strategic Initiatives Committee Update *Buzzard*
 - B. SPA Wrap-Up *Gerken*
 - C. Governance Update *Gerken / Wirsing*
 - D. Finance Update *Doty*

- IV. Other Items *Moore*
 - A. Discussion Groups as needed *Moore*

- V. New Business
- VI. Good of the Order
- VII. Adjournment



S1704: Region Councils

S1704: Region Councils

Overview:

- This amendment will change the number of section representatives from up to 4 (depending on number of members) to a single representative per section and one MAL rep per region on the region councils.
- This does not change the number of region collegiate representatives per region.
- If adopted, this would take effect July 1, 2017 (FY18).

S1704: Region Councils

Proposed Changes:

A. The voting members of each of the region councils shall consist of representatives as follows:

1. One representative ~~for each 100 voting members or fraction thereof, not to exceed four~~, elected by the members of each professional section of the region;
2. One representative ~~for each 100 voting members at large or fraction thereof, not to exceed four, of each region~~, elected by the members at large of the region; and
3. One collegiate representative for each twenty active collegiate sections or fraction thereof, not to exceed two, of the region, elected by the collegiate section presidents of the region in accordance with the procedures for collegiate senator elections.

B. The number of ~~voting members and active collegiate sections~~ as of December 31 shall be used to determine the number of representatives that each **region** ~~of the above entities~~ may elect to serve for the following fiscal year. A professional section chartered or reinstated after that date shall be entitled to one representative.



S1704

S1704: Region Councils

Discussion Pro:

- The potential size of the combined region councils has increased 24% over the past 4 years.
- Necessitating more/different resources for regions to conduct their business (webinar format vs. conference call, more travel funding required overall).
- With fewer individuals to schedule around, achieving quorum for region council business should be easier.
- Smaller region councils can also have more effective conversations.
- Eliminates the redundancy of having multiple people serving the same function.

Discussion Con:

- This eliminates the concept of proportional representation from SWE's governance structure, giving smaller sections the same voice as larger sections.
- It also reduces the number of opportunities for members to complete the eligibility requirements to serve on the Board of Directors.

Other areas of impact in SWE:

- Sections that currently have multiple section representatives will lose individuals on their Executive Council who might be critical to section operations. They could consider amending their section bylaws to allow for additional officers (multiple Vice Presidents, for example).
- The MAL Council will be impacted also since it is made up of the region MAL representatives.

S1704: Region Councils

Who does this directly affect?

- Region Councils
- Section Representatives

Budget Impact

- N/A

Impact to Region

- Reduction in number of region council members by 5

S1702: Collegiate Director Eligibility

S1702: Collegiate Director Eligibility

Overview:

- This amendment is being brought forward by the FY16 Nominating Committee.
- This change will make the collegiate director eligibility language consistent and clarify that the candidate must currently be a SWE collegiate member at the time they submit their nomination.

S1702: Collegiate Director Eligibility

Proposed Changes:

The **Candidates** for collegiate director must:

- ~~1. Be a collegiate member of the Society in good standing at the time the nomination is submitted; for the immediately previous year; and~~
- ~~2. Be a member of the Society in good standing; and~~
- 2. At the time of taking office, Have have** at least two years experience in the aggregate in at least two SWE positions with significant leadership responsibility.



S1702

S1702: Collegiate Director Eligibility

Discussion Pro:

- Clarifies that the candidate must be eligible for the position before running for it.
- Also clarifies/maintains the requirement that the collegiate director must
- be a collegiate member in the year before serving.

Discussion Con:

- None

Other areas of impact in SWE:

- This is an alternate version of 1608 to take into account the original proposers' intent.

S1702: Collegiate Director Eligibility

Who does this directly affect?

- Collegiate Director Candidates
- Nominating Committee

Budget Impact

- N/A

Impact to Region

- No direct impact to the Region

S1703: Collegiate Director Eligibility

S1703: Collegiate Director Eligibility

Overview:

- This amendment is being brought forward by the BOD Governance working group and previous Collegiate Directors.
- This change would give people similar opportunities to apply for the position, but still result in having a collegiate director who was at most five years out of college at the end of her term.

S1703: Collegiate Director Eligibility

Proposed Changes:

The **Candidates** for collegiate director must:

1. Be **or have been** a collegiate member of the Society in good standing **within three years**; ~~for the immediately~~ previous **to submission of the nomination** year; and
2. Be a member of the Society in good standing; and
3. Have at least two years experience in the aggregate in at least two SWE positions with significant leadership responsibility.



S1703

S1703: Collegiate Director Eligibility

Discussion Pro:

- Five years was deemed by the group to be acceptable for someone to still be in touch with collegiate interests and concerns.
- This change opens things up so that more potential leaders are eligible to apply for the position.

Discussion Con:

- Collegiates may not know individuals that are 2+ years out of school and would have to rely solely on the bio information provided.
 - The Nominating Committee should explore ways for people to know the candidates better prior to voting (videos, Q&A, etc.)

Other areas of impact in SWE:

- As written, the two years leadership experience could be either as a collegiate or as a professional or a combination of the two, whereas the current requirement is all collegiate experience.
- As written, candidates are only required to have one year of collegiate membership where they currently must have two years of collegiate membership.

S1703: Collegiate Director Eligibility

Who does this directly affect?

- Collegiate Director Candidates
- Nominating Committee

Budget Impact

- N/A

Impact to Region

- No direct impact to the Region

Questions?

S-1608: Collegiate Director Eligibility

S1608: Collegiate Director Eligibility

Overview

- This change will make the collegiate director eligibility language consistent with other sections of the bylaws.
- Sections 4A, 4B, 4C all begin "Candidates for."

Background

- This recommendation is coming from the FY16 Nominating Committee.

S1608: Collegiate Director Eligibility

Proposed Changes:

The Candidates for collegiate director must:

- ~~1. Be a collegiate member of the Society in good standing for the immediately previous year; and~~
- ~~2. Be a member of the Society in good standing; and~~
3. Have at least two years experience in the aggregate in at least two SWE positions with significant leadership responsibility.



Adobe Acrobat
Document

S1608: Collegiate Director Eligibility

Discussion Pro:

- Clarifies that the candidate must be eligible for the position before running for it.
- Also clarifies/maintains the requirement that the collegiate director must be a collegiate member in the year before serving.

Discussion Con:

- None

Other areas of impact in SWE:

- None

S1608: Collegiate Director Eligibility

Who does this directly affect?

- Candidates for Collegiate Director

Budget Impact

- N/A

Impact to Region

- No direct impact to the Region

**S-1609:
Director of Regions Eligibility**

S1609: Director of Regions Eligibility

Overview

- Bylaws state that the deputy director shall "Fill a vacancy in the office of director of regions for the remainder of the term."
- Therefore, a candidate for deputy director should have to meet the same criteria as that of the director of regions.

Background

- This recommendation is coming from the FY16 Nominating Committee.
- This question came up in this past election cycle and the Nominating Committee consulted with the society parliamentarian who explained the above.

S1609: Director of Regions Eligibility

Proposed Changes:

Candidates for director of regions and deputy director of regions must have served as a region governor.



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S1609: Director of Regions Eligibility

Discussion Pro:

- This amendment would clarify the point for future candidates and nominating committee members.

Discussion Con:

- None

Other areas of impact in SWE:

- None

S1609: Director of Regions Eligibility

Who does this directly affect?

- Candidates for Director of Regions

Budget Impact

- N/A

Impact to Region

- No direct impact to the Region

S-1610: Collegiate Director Term

S1610: Collegiate Director Term

Overview

- The collegiate director currently holds a one year term on the BOD which separates this role from other director roles which are all two years.
- This proposed bylaws amendment changes the term for the collegiate director to two years.

Background

- This recommendation is coming from the governance working groups.
- It takes a new member of the BOD several months of ramp up time to become effective and learn the new position (similar to any other role) and with a shorter term length, by the time the new collegiate director is up to speed on projects and other facets of the job, her term is already winding down.
- Frequency of turnover limits the ability to drive larger projects or initiatives and can make interactions with committees challenging.

S1610: Collegiate Director Term

Proposed Changes:

C. The secretary, treasurer, directors, ~~and~~ director of regions, and **collegiate director** shall serve for two fiscal years, with terms staggered as follows:

1. The secretary, **collegiate director**, and two directors shall take office during even-numbered fiscal years.
2. The treasurer, two directors, and the director of regions shall take office during odd-numbered fiscal years.

Article IV, Section 2.C:

The collegiate director ~~for the next fiscal year~~ shall be elected by the collegiate section presidents to:

(Remainder unchanged)

Article IV, Section 2.D:

The deputy director of regions ~~and collegiate director~~ shall serve for one fiscal year.



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S1610: Collegiate Director Term

Discussion Pro:

- Changing the term length for the collegiate director to two years would provide consistency with other BOD Director positions which are also currently two-year positions.
- It would allow the collegiate director to become more effective by giving her more time to understand the role, develop relationships, and gain momentum.

Discussion Con:

- Fewer members will have the opportunity to hold this role given the longer term of service.

Other areas of impact in SWE:

- Actions to update the election manual would follow the passing of this amendment.

S1610: Collegiate Director Term

Who does this directly affect?

- Collegiate Director
- Nominating Committee

Budget Impact

- N/A

Impact to Region

- No direct impact to the Region

S-1611: Vacancies

S1611: Vacancies

Overview

- This proposed bylaws amendment allows the membership to fill a vacancy instead of the senate.

Background

- This recommendation is coming from the governance working groups.
- The proposed governance structure doesn't include the senate as it is today. A new Strategic Advisory Board would be created to take on the strategic responsibilities of the current Senate and related committees.
- This change is one step in our governance re-alignment that will better align roles and responsibilities to the correct organizations.

S1611: Vacancies

Proposed Changes:

Article IV, Section 2.C.2.c.:

Fill a vacancy in the office of director of regions for the remainder of the term. A vacancy in the deputy director of regions position shall be filled by the membership ~~senate~~ within sixty days of the vacancy.

Article IV, Section 8.A:

A vacancy in the office of president shall be filled by the president elect for the remainder of the term, followed by one full term as president, ~~provided that the president elect was elected to that office by the general membership. A president elect elected by the senate to fill a vacancy shall only assume the presidency for the remainder of the term. In such a case, the ballots for the next election will include an election for both president and president elect.~~

S1611: Vacancies

Proposed Changes:

Article IV, Section 8.B:

A vacancy in the office of president elect shall be filled for the remainder of the term by the membership senate within sixty days of the vacancy. ~~A person filling a vacancy as president elect shall not automatically become president, but shall be eligible to be a candidate for president or president elect for the following fiscal year, regardless of the amount of time served while filling the vacancy.~~

Article IV, Section 8.C.:

A vacancy in any other member-elected board position shall be filled by the membership ~~the senate~~ within sixty days of the vacancy.



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S1611: Vacancies

Discussion Pro:

- The Nominating Committee currently vets candidates during the normal election process.
- The membership already elects the board and should elect the person that would fill a vacancy.

Discussion Con:

- There will be additional workload on the nominating committee that would be out of cycle from their normal process and has the potential for interfering with that process, depending on the timing.
- There will be a cost in doing a full ballot of the membership.

Other areas of impact in SWE:

- Actions to update procedures would follow the passing of this amendment.

S1611: Vacancies

Who does this directly affect?

- Nominating Committee
- HQ

Budget Impact

- Staff time to get information out to entire membership
- Verifying integrity of the votes (control codes)

Impact to Region

- No direct impact to the Region

S1613: Honorary Members

S1613: Honorary Members

Overview

- This change removes the grade of honorary member from the Society bylaws.
- This grade of membership is not used within the Society.

Background

- This recommendation is coming from the governance working groups.

S1613: Honorary Members

Proposed Changes:

Article II, Section 1.E.:

~~E. Honorary~~

~~1. A person who has achieved recognition as outstanding in the field of engineering or who has made a significant contribution of service to the Society may be elected an honorary member by a unanimous vote of those senators present and voting. Honorary members shall not be required to pay dues.~~

~~2. Honorary members shall not have the right to make or second motions, vote, or run for office; however, if a member of any grade is elected to honorary membership, that member retains the rights of the grade of membership held immediately prior to election as an honorary member.~~

(Strike entire section and renumber accordingly)



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S1613: Honorary Members

Discussion Pro:

- A review of the membership roster with HQ showed that there are no honorary members within the organization. By making this change, no change to anyone's membership status will occur. The change is a housekeeping item to eliminate a membership grade that we are not utilizing.

Discussion Con:

- This grade of membership will not be available for future use.

S1613: Honorary Members

Who does this directly affect?

- None

Budget Impact

- None

Impact to Region

- No direct impact to the Region

S1615: Dues

S1615: Dues

Overview

- This change moves the ownership of the dues from the Senate to the BOD.

Background

- The governance subgroups have each been tasked with identifying areas in the bylaws that can be amended during FY16.
- The proposed governance structure doesn't include the senate as it is today. A new Strategic Advisory Board would be created to take on the strategic responsibilities of the current senate and related committees.
- This task is a tactical responsibility and fits best with the board in the new structure.

S1615: Dues

Proposed Changes:

Article II, Section 3.A.:

All members shall pay dues directly to the Society headquarters. Dues for all individual grades of membership, including any percentage allocation of funds rebated to sections, members at large and regions, shall be set by the **board of directors.** ~~senate. Dues for all other grades of membership shall be set by the board of directors.~~

The following amendment will be automatically adopted as a consequential amendment if this proposal is adopted:

Article V, Section 2.B.2:

~~2. Set dues for all individual grades of membership, including allocation percentages of funds rebated to sections, members at large, and regions;~~



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S1615: Dues

Discussion Pro:

- The board already owns the fiduciary responsibility to the society and the setting of membership dues fits within those duties.
- The board understands our competitive and global environments making that body the most informed to make these types of decisions.

Discussion Con:

- Limited representative input to the dues.
- The senate will no longer have the checks and balances ability over setting the dues rebates.

Other areas of impact in SWE:

- Actions to update procedures would follow the passing of this amendment.

S1615: Dues

Who does this directly affect?

- BOD
- Senate

Budget Impact

- None

Impact to Region

- No direct impact to the Region

S1616: External Policy Responsibility

S1616: External Policy Responsibility

Overview

- This change moves the ownership of external policy from the Senate to the BOD.

Background

- The governance subgroups have each been tasked with identifying areas in the bylaws that can be amended during FY16.
- The proposed governance structure doesn't include the senate as it is today. A new Strategic Advisory Board would be created to take on the strategic responsibilities of the current senate and related committees.
- The strategic body and other committees will help develop the external polices and the board will take the tactical role of approving the policy.

S1616: External Policy Responsibility

Proposed Changes:

Article IV, Section 2.A.:

The board of directors shall be the chief operational policy setting body of the Society, **and shall also be responsible for approving statements of external policy on issues or positions that have broad implications for the professional environment and the Society as an organization.** As such, the board of directors shall manage the business and affairs of the Society. The board shall also serve as the external face of SWE on issues affecting women in engineering and technology, act as stewards of the Society's resources (i.e., people, time, and money), and use of the SWE brand... *(Remainder unchanged.)*

The following amendment will be automatically adopted as a consequential amendment if this proposal is adopted:

Article V, Section 2.A:

The senate shall be responsible for charting the strategic direction of SWE by developing and adopting the long-range goals for the Society. ~~The senate shall also be responsible for developing statements of external policy on issues or positions that have broad implications for the professional environment and the Society as an organization.~~ To these ends, the senate shall conduct essential dialogue on long-term trends and issues of common interest, and may appoint subordinate units to assist in the creation of these strategic directions or policies. The senate shall communicate the outcome of such dialogue to the board of directors.



S1616: External Policy Responsibility

Discussion Pro:

- The board currently has the responsibility to approve the internal and operational policies of the society, so this change aligns this task to the most appropriate organization.

Discussion Con:

- With the current senate structure, there is a process for reviewing and disseminating information to the membership. There is a concern that external policy approvals in the future may not get the broad discussion as they do today.

Other areas of impact in SWE:

- Actions to update procedures would follow the passing of this amendment.

S1616: External Policy Responsibility

Who does this directly affect?

- BOD
- Senate

Budget Impact

- None

Impact to Region

- No direct impact to the Region

S1617: Trademarks and Emblems

S1617: Trademarks and Emblems

Overview

- This change moves the ownership of approving Trademarks and Emblems from the Senate to the BOD.

Background

- The governance subgroups have each been tasked with identifying areas in the bylaws that can be amended during FY16.
- The proposed governance structure doesn't include the senate as it is today. A new Strategic Advisory Board would be created to take on the strategic responsibilities of the current senate and related committees.
- This change is one step in our governance re-alignment that will better align roles and responsibilities to the correct organizations.

S1617: Trademarks and Emblems

Proposed Changes:

Article IV, Section 2.A.: (beginning unchanged)

4. Approve changes to the Society's trademarks or other emblems; (renumber accordingly)

The following amendment will be automatically adopted as a consequential amendment if this proposal is adopted:

Article V, Section 2.B.4 :

The senate shall also:

1. Consider and, if necessary, vote upon recommendations received from throughout the Society;
2. Set dues for all individual grades of membership, including allocation percentages of funds rebated to sections, members at large, and regions;
3. Establish policies on the use and restrictions of the Reserve Fund of the Society;
4. ~~Approve changes to the Society's trademarks or other emblems;~~
5. Approve changes to the number of regions or regional boundaries; and
6. Approve changes to these bylaws.



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S1617: Trademarks and Emblems

Discussion Pro:

- The board already works closely with SWE's marketing firm, David James Group (DJG), who understands and markets SWE's brand.
- The board understands the larger environment and our competitors. They are best informed on what SWE needs to do to market itself to remain relevant.

Discussion Con:

- Limited representative input to the Society's emblems and trademarks.
- The senate will no longer have the checks and balances ability over such changes.

S1617: Trademarks and Emblems

Who does this directly affect?

- BOD
- Senate

Budget Impact

- None

Impact to Region

- No direct impact to the Region

Networking

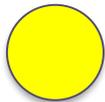
Networking by geographic areas

Boston:



- Boston University
- Merrimack College
- MIT
- Northeastern Univ.
- Olin College
- Tufts University
- UMASS Dartmouth
- UMASS Lowell
- Wentworth
- WPI

Connecticut:



- Fairfield University
- Univ. of Bridgeport
- Univ. of New Haven
- Yale

Hartford:



- Smith College
- Springfield Tech CC
- Trinity College
- Univ. of Hartford
- UCONN
- UMASS Amherst
- WNEU

North Country / MAL:



- Clarkson
- Dartmouth
- Norwich University
- UVM

Maine / Southern NH / NESS:



- Univ. of Maine
- University of NH
- Brown University
- Roger Williams Univ.
- Univ. of Rhode Island
- USCGA

Mid-Hudson / NYSCD:



- USMA
- RPI
- SUNY ADK CC
- Union College