**Region F Business Meeting**

 **Sept 23, 2012 at UCONN**

**Welcome** by Andrea Karalus, Region F Governor, andrea.karalus@pw.utc.com W: 860-565-6051

1) Roll Call/Introductions

2) Roles & Responsibilities Region F Governor responsibilities, region reporting structure, region leadership, and individual section leadership.

3) Leadership Pipeline, Andrea Karalus

4) Review of Region Goals for FY13 (see page 3)

5) Status of Region F Financial Review – Special Region Funding to Sections – Katherine Culbert

6) Region F Scholarship Report – Andrea Karalus

7) Region F Financial Report – Ellen McIsaac, Treasurer

8) Senate News: Jennifer Lynch, Karen Warren and Pritee Tembhekar

9) WE12 & Celebrate SWE - Funding is available to section presidents and treasurers. Do we want an F theme? What to wear? Need SWE photos! Last year Region F won the SMEbowl.

10) Report Dates – Section Reps

|  |  |  |
| --- | --- | --- |
| **Report Number** | **Collegiate Section Report due dates** | **Representative Report due dates (includes professional section and MAL)** |
| **1** | September 17, 2012 | October 1, 2012 |
| 2 | February 15, 2013 | February 1, 2013 |
| 3 | May 15, 2013 | May 3, 2013 |

11) Review of Sections (Professional, Collegiate) Roster, Financial, Bylaws & Membership Professional & Collegiate Report -

 RCR: Allison Fidler Lt. Governor: Ebony Joseph

12) Section News: Updated Website, Region Blog, etc

13) SWEeter Futures Program

14) Region F Conference, Saturday April 6, 2013 at UCONN.

 Business Meeting Sunday, April 7 in the morning.

UCONN Collegiate Section Conference Chairs:

Collegiate Conference Chair Kelsey Bock Kelsey.boch@uconn.edu

Professional Conference Chair Sarah Koenig sarah.koenig@swe.org

Conference Committees:

* Sponsorship & Career Fair: Chair: Kelsey Boch Kelsey.boch@uconn.edu
* Programming: Chair Amanda Card Amanda.card@ucon.edu, Andrea Mandragouras andrea.mandragoura@uconn.edu
* Logistics: Taylor Simmons taylor.sommins@uconn.edu, Alyssa Smith alyssa.j.smith@uconn.edu
* Publicity: Ashley
* Volunteers needed: Speaker Session Committee members,

Teleconference Sundays 7pm or 8pm

Tracks & Topics – Speaker recommendations? Topics?

 Selection of SWE Leadership Training preferred topics for collegiates

 How to maximize attendance by collegiates at Region F Conference?

 Suggest extending an invitation to SWE members in Montreal.

15) Good of the Order

**Section Revitalization**

The SWE governace site has all the latest resources for getting back to be a section in good standing.

https://share.swe.org/governance/default.aspx

Click on Forms & Applications

1). 10 paid members

2). Elect a President, Treasurer. Need a faculty advisor and a counselor. Send their officers roster to membership@swe.org.

3). Review, approve & submit bylaws. My advice to all sections is to accept the standard bylaws. If they want to do something different in terms of operating procedures, that's fine. Just fill in their section number after reviewing and submit to bylaws@swe.org

4). Submit an end of year financial report.

You can find the financial reports under the SWE governance documents.

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**Leadership Coaching in Region F**

Renee Weisman winningatwork@gmail.com Professional Leadership Coach

Ellen McIsaac ellen.mcisaac@swe.org - Collegiate Leadership Coach

Qualifications: Collegiate coaches - Early career professionals

The leadership coaching modules are listed on the SWE governance site (speaking topics):

https://share.swe.org/governance/default.aspx

**Awards Packets**

* Packets released December 31st. March 31st.

**SWE National Suggested Goals**

**Goal 1 - Growing the Profession - Outreach**
There will be an increase in women choosing to enter the engineering and technology profession.

FY13 Objective: Identify and evaluate opportunities to further engage girls in STEM related fields prior to reaching college

**Goal 2 - Professional Excellence**
Women in engineering and technology will excel professionally, and their achievements will be showcased and valued.

FY13 Objective: Increase recognition of SWE members and continue to offer quality professional development programs

Regions would implement this goal by recognizing SWE leaders within their Region through written communications to employers and schools.

**Goal 4 - Inclusive Global Community**
Women in Engineering and Technology and SWE stakeholders will find value in SWE as a diverse, inclusive community.

FY13 Objective: Integrate diversity and inclusion training into organization

**5. Membership**
SWE is a first choice organization for supporting women in engineering and technology as seen by the retention and growth of its membership.

FY13 Objective: Increase opportunities for international members.

**6. GOAL #X – Maximize the potential of SWE**

Our regions, sections, collegiate sections, and MALs will maximize the collective potential of SWE. (i.e., our membership and organizational units will be healthy, vital and growing.)

**7. Society Business as Usual Goals:**

Identify opportunities and enhance engagement between collegiates and professionals

**8. Region Governance Business as Usual Goals:**
Maintain a Region Collegiate Team and conduct meetings throughout the year.

Ensure that all sections in the Region develop some form of tactical plan.

Ensure that each section hosts a joint professional-collegiate activity in FY13.

Ensure that all sections submit a roster

**Region F Roster FY13:**

**GOVERNOR Andrea Karalus** **andrea.karalus@pw.utc.com**

 **LT. GOVERNOR Ebony Joseph** **ebony.joseph@swe.org**

 **SECRETARY Katherine Culbert** **ksculbert@gmail.com**

 **TREASURER: Ellen McIsaac** **ellen.mcisaac@swe.org**

 **COLLEGIATE REP:         Allison Fidler****allison\_Fidler@student.uml.edu**

**ALTERNATE COLLEGIATE REP: Aiswarya Kolisetty** **aiswarya.kolisetty@students.olin.edu**

**COLLEGIATE COMMUNICATION EDITOR: Jean Fang** **jean.c.fang@gmail.com**

 **SENATE (PROFESSIONAL): Jennifer Lynch** **jdlynch@us.ibm.com**

 **SENATE (PROFESSIONAL): Karen Warren** **kareneawarren@gmail.com**

 **SENATE (COLLEGIATE): Pritee Tembhekar** **pritee@mit.edu**

 **SOCIETY NOMINATING COMM REP:**   **Bernice Brody** **brodyb@us.ibm.com**

**REGION NOMINATING COMMITTEE:**

**Chair & 2 Members: Jeanne Trinko-Mechler, Erika Gorman, Sharon Perkins**

 **Jeanne Trinko Mechler** **jeannet@us.ibm.com**

 **Erika Gorman** **erika.gorman@gmail.com**

**Sharon Perkins** **slcperkins@gmail.com**

 **DATA OFFICER                                   Ashley Phillips** **ashley.phillips@swe.org**

**OUTREACH COMMITTEE REP: Jennifer Lynch** **jdlynch@us.ibm.com**

**BYLAWS COMMITTEE REP:** **Norma Esther Medina** **Norma-Ester.Medina@sikorsky.com**

**FINANCIAL AUDIT COMMITTEE:  M. Doran, T. Adamo-Clemer, J. Lynch**

 **FUNDING COMMITTEE:**  **Katherine Culbert, Ellen McIsaac, Andrea Karalus, Ebony Joseph. The final committee will be formed at the region planning meeting**

**Collegiate Leadership Coach: Ellen McIsaac** **ellen.mcisaac@swe.org**

**Professional Leadership Coach: Renee Weisman** **winningatwork@gmail.com**

**SWEFL: Ashley Vassell, RPI** **vassea@rpi.edu**