

SWE Region F Executive Board Teleconf Meeting Minutes 9-15-14, Amended 10-11-14

Voting Attendees: Julia Dockum (RCR-Clarkson), Deniz Civay (NYS Capital), Lori Amara (Boston), Andrea Ho (Boston), Merima Trako (Connecticut), Rochelle LaPorte (Connecticut), Christine Stahlecker, (Hartford), Pam Gillis (North Country), Martinique Gilchrist (NESS), Michele Fitzpatrick (NESS), Christi Levy (Mid Hudson), Karen Roth (MAL)

Other Attendees: Jenny Lynch (Governor), Cherie Cain (Treasurer), Beth Peterson (Secretary), Kayla (WIT), Caroline (RCS), Jenna Jacobs (SWEFL), Andrea Karulus, Sarah Koenig, Nancy Alfonso, Ashley Rivers, Ellen McIssac

Meeting commenced at 8:00 PM.

Nominating Committee report (Michele Fitzpatrick): Call for society officer & trustee nominations due by Sept 28th. Committee will be using leadership competency model to evaluate; nominees should look at model prior to application submittal to ensure they have the required skillset. In spring, Region F will need a new Nominating Committee member to replace Michele. This is a 2-year commitment. Bernice Brody also was on this committee. Michele & Bernice are available to talk about their global experience for person interested in filling this role.

Discussion of **Region F goals** submitted to teleconf group previously.

- Region did not make 10 mentor-mentee pairs last year. We will work toward fulfilling this goal.
- Invited Canadian affinity group to meetings and conferences. Have not heard back yet, but have tried making contact. Should add Canadian affinity group to region goals.
- Even if we do not physically meet with Region E or Canadian groups we can try teleconferencing or other ways to communicate.
- OCS collegiate award package deadline is due at the end of March which is earlier than other awards. This is one reason why we often miss the deadline. This award acknowledges section accomplishments. Collegiates need to use Event Tracker to get credit for all events throughout the year. Rachel is point of contact.

Motion made by Pam Gillis, second made by Julia Dockum to accept Region F goals as proposed with the addition of Canadian affinity group in the Professional Excellence goal. Motion carried unanimously.

SWE EF (Endowment Fund) is a designated funds program for any region, section or MAL. The entity manages scheduled funds; managers invest fund. SWE EF provides a stream of income, i.e. scholarship. \$25K minimum permanently invested. \$2,500/ year required. So need \$27,500 minimum/ year. Investment needs to be made by June 30th in FY15. \$27,500 needed as an initial investment to cover the principal amount plus administrative fees. No additional contributions required to maintain the fund after besides annual fee. Then entity can start to draw on investment in FY17.

Career Achievement awards will be discussed at October WIT meeting to further discuss, particularly giving monetary gifts.

New Program Funding (Ashley Rivers): Region F is ready and willing to help fund new events that are aligned with society and region goals. Applications are due Oct 31st and Feb 28th. Members are encouraged to apply early. There is an approximate 2 week turn around. Application is online. Any kind of food is not covered, unfortunately. Although, region will pay for supplies, speakers, etc. New committee members are welcome to join.

New Outreach Metric Tool (Christi Levy – society liaison for each section): The new outreach metric tool is a survey-based tool which should be used for every event and should take less than 5 minutes to enter outreach info for each event. SWE wants to understand events' impact. This is a venue to collect good data on outreach and this is good info for corporate partners and affiliates.

SWE values: Governor shared important examples of SWE President Elizabeth Bierman's concerning SWE values. She discussed how integrity is an essential commitment and each of our responsibilities. We are expected to have ethical behavior for both our personal and professional roles.

WE14 events for Region F: iScream Social is on Wednesday night. Region meeting is on Thursday afternoon. Saturday night is Celebrate SWE. We need pictures for scavenger hunt.

WIT Leadership Summit is Saturday, Oct 11th. At the leadership summit, we need to plan our spring WIT regional conference; Senate update; Nominating Committee update; By-Law Committee update; with a campus tour planned for after lunch.

Meeting ended at 8:57 PM.