

SWE Region F Council Meeting Minutes DATE: 08/31/2016

Scribe: Julia Dockum, SWE Region F Secretary

Roll Call

Voting Attendees:

RCR - Lauren McIssac
RCCE - Zaire Johnson
North Country – Pam Gilis
NYSCD – Andie Maret
Boston - LaDonna Hawkins
NESS – Beth Peterson
Mid-Hudson – Karina, Sotomayor, Darlene Yerdon
MAL – Brianna Sporbert

Non-Voting Attendees: Carla Juhas (CT Section President), Rochelle LaPorte (CT Section Vice President), Laura Curioso (SNH Section President), Sarah Koenig (Hartford), Amy Franklin (SWEFL), Lori Amara (Boston), Ebony Joseph (NESS), Jenny Lynch, Stephanie Yum (Senator), Katie Francis (RCS), Cherie Cain (Senator), Sneha Narayanan (Boston Treasurer), Erika Gorman (Lt. Gov), Anne Roberts (Governor), Julia Dockum (Secretary), Gina Trivellini (Hartford President), Genevieve Kane (Graduate Member Coordinator Elect)

Not Represented: Maine

ACTION ITEMS

1	Log outreach events in the outreach metric tool by the end of the fiscal year	All Sections	FY17
2	Encourage at least 20 SWENexters to sign up.	All Sections	FY17
3	Host one Parent Educator Program (PEP) and report it in the outreach metric tool	All Sections	FY17
4	Send Section Reports to Anne	Professional Section Representatives	Sept 10
5	Send Leadership Summit Registration link to sections	Anne	September
6	Submit Conflict of Interest form to Anne	Presidents and Treasurers	
7			

Meeting began at 8:00pm.

Business Meeting:

1. Region Council Expectations

- Ethics – Presidents and Treasurers should fill out conflict of interest and send to Anne

- Region F has 18 voting representatives, including RCRs and RCCE as an alternate.
- Region F needs a second Grad SWE Representative to support Region Conference efforts. Please let Anne know if you know of someone.
- Region Council meeting attendance– officers, section reps, and senators are expected to attend and participate. Presidents and treasurers are encouraged to participate in teleconferences and face to face meetings. Typically, no Region F voting happens at Society conferences.

2. Reporting requirements

- Anne sent the template today for the Section Report. Goals from the Society are on the template for the outreach metric tool, SWENext Outreach, and Parent Educator Program(PEP). Anne will elaborate on goals at the Leadership Summit.
- Collegiate Section Presidents will submit reports to the RCRs, who will submit a report to the Region F Governor. Professional Section Representatives will submit reports to the Region F Governor.

3. SWE Resources

- Refer to the Region F website for Region officer and committee contacts
- The Society launched Leadership Training webinars which are helpful to share with officers in your section.
- Leadership Coaching Committee (LCC) –
 - i. Leslie Griffiths is Team Lead and Professional Section Focused(North Country SWE)
 - ii. Chaavi Gupta (Collegiate Section Focused) (SWE Boston)
 - iii. Amanda Smith (Collegiate Section Focused) (SWE Boston)
 - iv. Connect with LCC via Facebook, blog, or Linked In!

4. Budget Overview

- Budget balance as of July 1 is \$6200.70.
- Apply for Special Funding and Small Section funding incentives now!

5. AMS update

- Leadership Portal has been updated online. Contact membership@swe.org for issues with leadership roster and financial reports. Cc: Anne to the email.
- SWE email alias will be phased out by end of FY17. The exceptions are SWE HQ staff and SWE governance related emails.

6. Leadership Summit on 9/24

- Register online soon! Region officers, section reps and senators are expected to attend. Professionals will attend a Breakfast, lunch, LCC

modules, and the business meeting. Professional members have free registration. Collegiates will attend breakfast, lunch, workshops, and an optional dinner. Professionals are welcome to attend the dinner but it is not required. Send Anne questions.

7. WE16, Region Conference, WElocal

- WE16 – Thursday Oct 27 - Region F meeting 12:45-2:15pm
- Region F conference – Feb 24-26,2017
- WElocal – Pittsburg Feb 17-19,2017, San Jose Feb 24-26, 2017
- Welocal website is live and the application available. The application is just looking for interest from your section and support. WElocal will have support from advisory board and HQ.

8. Important Dates for FY17

- Sept 10- deadline for Professional section reports
- October 10- RCR deadline for collegiate section reports

9. See slides for backup info on training webinars, LCC modules, and section goals.

10. Questions:

- The membership classification of each member cannot be found on the new leadership roster reports. This makes it impossible to find misplaced collegiate members. Anne will mention that as a recommendation.

The meeting was adjourned at 8:45PM.