

SWE Region F Council Meeting Minutes DATE: 12/01/2016

Scribe: Julia Dockum, SWE Region F Secretary

Roll Call

Voting Attendees:

Boston: LaDonna Hawkins

CT: Yazmin Moore

Hartford: Teresa Munger, Ashley Rivers

NOCO: Pam Gillis

NESS: Beth Peterson

MidHudson: Darlene Yerdon

NYSCD: Andie Maret

SNH: Bernice Brody

MAL: Brianna Sporbert

RCR: Lauren McIssac

Non-Voting Attendees: Anita Gajjala (SWE Boston), Jenny Lynch (North Country), Julia Dockum- Region F Secretary, Leslie Griffiths- LCC Region Lead, Alison Greaney Region Grad Rep, Genevieve Kane, Katie Francis- RCS, Cherie Cain - Senator, Jani Pallis Professional Development Rep, Anne Roberts - Governor, Patricia Blumeris-SWEFL

Not Represented: SWE Maine

ACTION ITEMS

1	Log outreach events in the outreach metric tool by the end of the fiscal year	All Sections	FY17
2	Encourage at least 20 SWENexters to sign up.	All Sections	FY17
3	Host one Parent Educator Program (PEP) and report it in the outreach metric tool	All Sections	FY17
4	Discuss Region F fund disbursement ideas within sections	Section Representatives	Region F Conference – Feb 26, 2017
5	Share and collect feedback on Region F fund disbursement ideas	Anne Russo (Roberts)	January Meeting

Meeting began at 8:00pm.

Business Meeting:

1. Senate Update -Cherie Cain

- Effective July 1, 2017 – Each professional section will have 1 section representative on the Region Council
 - i. It is the hope that sections review their position opportunities to continue to engage leadership responsibilities as they dissolve additional Section representatives.
- Collegiate Director Eligibility Amendments
 - The term will be for 2 years
 - Eligibility will extend 2 years past collegiate membership
- Governance Task Force goal is to outline all details and timelines by the end of FY17. The senate will vote on the transition plan by the end of FY17. A progress report will be presented at the winter meeting on January 28. They have solicited feedback from a variety of SWE groups for the plan. There will be a further Governance Update at the Region F Council Meeting in February.

2. Outreach Update – Anne Roberts

- Region F has recruited 251 SWENexters in FY17– Our goal is 395.
- So far we have reported 8 events – our goal is 88.
- Professional Development Grant – Grants are due on the first of the month. Sections must apply 45 days in advance of the Professional Development or Outreach events. They would like to fund 60% of the grants at the \$1000 level. Jani is available to review grants prior to submission.
- North County section just got a request for an event from a girl scout troop. It needs to be a SWE led activity.

3. LCC Update – Leslie Griffiths

- Region F LCC has reached 253 members so far in FY17!
- Chhavi Gupta will be reaching out to each section to plan LCC modules. Please respond to the email if your section can or cannot plan a module this year.
- A list of modules is available online and requests can also be submitted online for modules.
- LCC_Region_F@swe.org
- In the Spring, they would like to host a “SWE Outreach Webinar”
- Currently **working with SWE Boston, Hartford, Clarkson, and RPI sections.**

4. Region F Financial Status - Beth Peterson

- Current Status:
 - Projected Conference Income: \$10,000 from conference

Funds received this year: \$1227 from dues rebates and \$5000 from sponsors

Current Balance: \$12,200

Projected budget: \$12,000

- Due to current budget, a suggestion was made to spend more funds on travel assistance for Region conference - \$3600. In the last few years, the Region has spent \$3000-\$4000 for Region Conference Travel. This idea will be included in the overall fund disbursement plan.

5. Discussion of Disbursement of Region funds

- The goal of the Region Council is to devise with a plan for the disbursement of Region funds by the end of FY17.
- Region funds will need to be disbursed by the end of FY18
- Options:
 - Restricted Gift to headquarters- to a specific area
 - Unrestricted Gift to headquarters
 - Distribute funds to sections
 - Support sections in good standing
 - Support to 5-6 collegiate sections with the least amount of funds
 - Disperse to professional sections only and earmark funds for joint events with their collegiate sections
 - Support memberships for struggling sections
 - Support budding sections to start affiliates within our Region – match whatever they fund.
 - Fund in person meeting as a final transition
 - Fund travel experiences for WElocal in Rhode Island in 2018
 - Fund travel expenses for WE17
 - Scholarship for Region F recipient
 - Contribute to existing scholarships
 - Fund Region F
 - Support Jonna's installation party – typically region and local sections host a gathering the weekend of the installation.

Discussion:

- It was suggested to create a fact sheet to be used for Section Representatives to present on the transition proposal and discuss with our local sections. Cherie suggested to have section members view the governance.swe.org website for updates.
- Jenny suggested section representatives should have discussion with our sections about the fund disbursement options in preparation for further discussion at the face-to-face Region conference meeting in February.
- Anne will share the ideas on a platform that comments and ideas can be presented in an open manner; possibly get a poll on favored ideas to narrow it down before the February meeting.
- The deadline for conference assistance is January 29, 2017. The suggestion was made to vote on the revision to the Region budget for the Region F conference assistance funds prior to the application date.

- Ashley Rivers made a motion to increase the Region F budget for Region Conference assistance from \$1800 to \$3600. Pam Gillis seconded. The motion passed unanimously with 10 voting representatives, as the Boston Section representative had to leave the call early.

6. Announcements

- Region F Conference – Feb 24-26,2017. The Region F meeting will be Feb 26,2017
- There will be a call for FY18 RCR, RCCE and RCS mid-December
- Scholarships applications for sophomores through Grad students are open today.
- The application deadline for Region Conference Travel Assistance is January 29, 2017.

The meeting was adjourned at 9:10PM.