

# SWE Region F Council Meeting Minutes DATE: 02/02/2017

Scribe: Julia Dockum, SWE Region F Secretary

## Roll Call

### Voting Attendees:

Boston: LaDonna Hawkins, Tanvi Devimane

Hartford: Ashley Rivers, Teresa Munger

North Country: Pam Gillis

NESS: Beth Peterson

MidHudson: Darlene Yerdon

NYSCD: Andie Maret

MAL: Brianna Sporbert

RCR: Lauren McIssac

**Non-Voting Attendees:** Carolyn Begnoche, Leslie Griffiths, Sarah Koenig, Stephanie Yum, Anita Gajjala, Nicole Woon, Lori Amara, Genevieve Kane, Katie Francis, Anne Roberts, Cherie Cain

**Not Represented:** SWE Maine, Connecticut, Southern New Hampshire

## ACTION ITEMS

1	Log outreach events in the outreach metric tool by the end of the fiscal year	All Sections	FY17
2	Encourage at least 20 SWENexters to sign up.	All Sections	FY17
3	Host one Parent Educator Program (PEP) and report it in the outreach metric tool	All Sections	FY17
4	Discuss Region F fund disbursement ideas within sections	Section Representatives	Region F Conference – Feb 26, 2017

**Meeting began at 8:00pm.**

### Business Meeting:

#### 1. Region Updates – Anne Russo

##### a. Goals

##### b. Outreach

- i. There are currently 266 SWENext participants in Region F. The FY17 Goal is 395 participants. There are 3 SWENext Clubs in Region F.

- ii. Region F has recorded 29 events in the outreach metric tool. The goal is to log 88 (3 per section). This is important for SWE to demonstrate the reach of the organization in order to receive funding. North Country, NYSCD, UMaine, and MIT have logged 3 events.
  - iii. The Region goal is to have each section host 1 PEP program and report it in the OMTTool. Leslie is working with LCC for a PEP module. 3 sections have reported a PEP program, ranging from middle school career fair, to activities for parents at Girl Scouts science event.
  - iv. Program Development Grants are a great resource to apply for PD or Outreach event funding.
  - v. There will be an outreach event on Sunday of the Region Conference. The committee will be sending a call for volunteers out. Carolyn and Anne will connect offline for outreach volunteer information.
- c. LCC – Leslie Griffiths**
- i. LCC will have a module and a drop in consulting group during Region Conference.
- d. Call for Nominations**
- i. Nomination applications are due to Jenny Lynch on Feb 20. Information is on the website and all are welcome to reach out to those in current roles for questions.
- e. Region F Conference**
- i. The schedule will be posted soon. Katie Francis will follow up with UCONN conference team to post info on the website. There will be a networking event Friday Night. Saturday conference will be all day and dinner keynote. Sunday business meeting will run from 8am-1pm. Breakfast will start at 8am. The meeting will begin at 9am. Lunch will also be included.
  - ii. Early bird registration ends Feb 10.
- f. Region Funds Disbursement**
- i. Anne put together a Google doc. Please add comments about Region Funds Disbursement. We will discuss options at the Region F Conference
  - ii. Beth will put together an FY18 budget proposal in order to discuss necessary funds for FY18 and after the end of FY18.

## **2. Senate Update – Cherie Cain**

- a. Winter Senate meeting took place Jan 27 in Austin Texas.
- b. 2 Bylaws and 2 Motions were passed
  - i. Creation of groups within SWE (Sections, Regions, affiliates, CIGS)- Affiliates and CIGs are not mentioned in the bylaws in the same way as Regions or Sections. This will allow BOD to acknowledge creation of groups in the bylaws.

- ii. Collegiate Director – if someone is currently serving in a role for eligibility, that role can count toward the position they are applying for. They don't need to have completed two roles, they can be in their second role.
- iii. Ethics procedures will be incorporated into the Senate Procedure and Procedures for Review of SWE Member Conduct
- iv. The Strategic Planning Committee (subcommittee of BOD) and Strategic Initiatives Committee (Subcommittee of the Senate) will be incorporated into the senate's responsibilities in FY18.
- v. Governance Task Force presented a summary of their work in FY17. The timeline and additional details will be presented during the Region Conference. There was an additional motion S1717: asking the senate to endorse the plan that the task force presented, which did pass.
- vi. Senate officially endorsed the governance task in regard to:
  - 1. Collegiates shall be granted full voting rights
  - 2. Terms for senate members shall be 3 years
  - 3. All nominations and elections shall be competency based without regard to geographic location
  - 4. Regions will be dissolved by the end of FY18
- vii. Bylaws changes will most likely be voted on at WE18 in October.

### **3. Announcements**

- a. Some sections did not receive a rebate check. RCT will follow up for sections that are in good standing. Anne will follow up with Hartford, Maine, and SNH.
- b. Section Reports are due Feb 10.
- c. Region F Conference – Feb 24-26, 2017 at UCONN. The Region F meeting will be Feb 26, 2017 at 8am (tentatively).
- d. Inaugural WElocal conference dates:
  - o Pittsburg Feb 17-19
  - o San Jose Feb 24-26

The meeting was adjourned at 8:38PM