

SWE Region F Council Meeting Minutes DATE: 05/01/2017

Scribe: Julia Dockum, SWE Region F Secretary

Roll Call

Voting Attendees:

Boston: Tanvi Denimane

NYSCD: Andie Maret

Hartford: Ashley Rivers, Teresa Munger

North Country: Pam Gillis

RCR: Lauren McIssac

Non-Voting Attendees:

Nhu Nguyen (FY18 RCCE), Anita Gajjala (Boston), Stephanie yum (Senator), Cherie cain (Senator), Katie Francis (RCS), Genevieve Kane, Priya Greene, Anne Roberts-Governor (NYSCD), Julia Dockum – Secretary (NYSCD), Leslie Griffiths (LCC), Erika Gorman -Lt. Governor (SWE Boston)

Not Represented: Connecticut, Maine, SNH, NESS, Midhudson, MAL

ACTION ITEMS

| | | | |
|---|--|--------------|------|
| 1 | Log outreach events in the outreach metric tool by the end of the fiscal year | All Sections | FY17 |
| 2 | Encourage at least 20 SWENexters to sign up. | All Sections | FY17 |
| 3 | Host one Parent Educator Program (PEP) and report it in the outreach metric tool | All Sections | FY17 |

Meeting began at 8:00pm.

Business Meeting:

1. FY17 Region F Goals Status

- **Region F Outreach Activities logged: 67, Goal=88.** Please log more of your section's events by the end of FY17!

2. FY18 Officers:

- Lt. Gov: Sarah Koenig
- Treasurer: Julia Dockum
- Secretary: Priya Greene
- Society Nominating Committee Rep: Karen Horton
- Region Nominating Committee Chair: Beth Peterson

FY18 RCT:

- RCR: Zaire Johnson, Alice Connelli
- RCCE: Nhu "Ty" Nguyen
- RCS: Genevieve Kane

3. FY18 Region F Leadership Summit – North Country will host in the Burlington area on September 16th

- The location tentatively will be at UVM in Burlington (or GlobalFoundries at Essex). If you are sure you are attending, booking a hotel room as soon as possible.
- Surveys will be send shortly to get feedback what you would like to see there. Programming will include:
 - Training/ workshops with a SWE topics focus
 - Regions council meeting
 - North Country is considering a networking event the night before the summit.
- Please send any suggestions to Stephanie Yum

4. FY18 Budget

- Items that are still estimates are Region F Conference proceeds and the shared proceeds to UCONN. We are expecting the only income to be dues rebates = \$1,200 historically.
- At our last meeting, we had planned to support Annual conference over WElocal. However, the proposed budget shows expenses for WElocal as the Region could fund more people to attend WElocal. This is also an expense that will happen later in FY18, as we have a few larger items in the fall.
- \$2000.00 would be for Leadership summit as we supported last year.
- We added a line item for SWE Hartford to assist SWE Hartford in Jonna Gerkin's installation in the Fall
- Since WElocal will be in Region F next spring, we can still do Region F awards, which would cost \$200.
- The proposed budget is expected to end in \$0.00. However, we will need to determine what to do in the event that there is a final balance at the end of FY18.
- Comments and Questions can be sent to Anne/ Beth.
- Comments:
 - The celebration is separate from the business meeting. Hartford is only responsible for funding the celebration. The other meetings throughout the weekend due to the Governance transition meeting.
 - In the past, we had not seen many applicants for special and small section funding. However, there has been more interest in special and small section funding this year. If we promote these more this year, as the last time to receive funding from the Region, we can utilize these increased line items in FY18.
 - If someone does not do reimbursements requests in 60 days, the Region is not legally required to reimburse them. Those requesting funds should get their request in within those 60 days and cash the check immediately in order to clean up any line items

5. Announcements – Anne Russo

- Membership Renewal is open!

- **May 9** – LCC module on filling out the Section Vitality Report
- **May 10** – Section Reports Due to Anne
- **May 16** - LCC Outreach Best Practices Webinar – collegiate and professional invited. The invitation will go out to all Region F members, please register!
- **May 30** – Section Vitality Report to Anne/Leslie
 - LCC is doing 2 webinars in May and June for this
 - Professional and Collegiate should fill this out
- **June 15**- Deadline for Collegiate Poster Competition entries for WE17
- **June 30** – SWE Mission Award Applications
- **June 30** - FY18 Leadership Rosters Due
- **June 30** - End of FY17 – Financial Books close
- **July 31** – FY17 Financial Reports Due

The meeting was adjourned at 8:37PM